



## BAGADUCE MUSIC

49 SOUTH STREET , BLUE HILL, ME 04614  
TELEPHONE: 207-374-5454 FAX: 207-374-2733 WWW.BAGADUCEMUSIC.ORG  
\* A PRIVATE 501©3 NOT -FOR -PROFIT ORGANIZATION \*

### FACILITY USE REQUEST

***GRANTING OF PERMISSION TO USE THE PREMISES DOES NOT IN ANY WAY CONSTITUTE AN ENDORSEMENT OF AN INDIVIDUAL'S OR GROUP'S PARTICULAR BELIEFS OR PURPOSES BY THE BAGADUCE MUSIC'S BOARD OF DIRECTORS, STAFF OR ANY AFFILIATE OF THE ORGANIZATION***

This form must be completed in its entirety and returned to the Director as soon as possible.  
Donations for the use of this facility are most welcome! All checks are payable to:  
"Bagaduce Music".

TODAY'S DATE: \_\_\_\_\_

FEE: \_\_\_\_\_

#### USER INFORMATION: (PLEASE PRINT CLEARLY)

Name of Organization: \_\_\_\_\_

Individual/Contact Person: \_\_\_\_\_ Email Address \_\_\_\_\_

Street: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

#### EVENT INFORMATION:

Day & Dates requested: \_\_\_\_\_ Second Choice: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Total Expected Attendance: \_\_\_\_\_

Request for Rental of: **Performance Hall:** \_\_\_\_\_ **Barn Space:** \_\_\_\_\_

Time of Rental (\*\*Including Set up/Clean up\*\*): From: \_\_\_\_\_ To: \_\_\_\_\_ Total Hours: \_\_\_\_\_

Are you charging fees for any aspect of your Activity? Yes \_\_\_ No \_\_\_

If yes, please explain (including fee)  
\_\_\_\_\_

#### FOOD:

Do you intend to serve food? Yes \_\_\_ No \_\_\_ Type of Food: \_\_\_\_\_

Do you intend to prepare food on Premises? Yes \_\_\_ No \_\_\_

Name of Food Provider/Caterer: \_\_\_\_\_ Phone: \_\_\_\_\_

*Thank you for your support and kind donation!*

**GENERAL TERMS AND CONDITIONS**  
**PLEASE READ BEFORE SIGNING BELOW**

1. Smoking is prohibited in all areas of the facility.
2. Children accompanying adults must be supervised at all times.
3. User is responsible for complete clean up and disposal of trash and recyclables.
4. ***All bottles and cans are to be removed from property by user.*** A disposal fee of \$25.00 may be applied if necessary.
5. All food and drink shall be confined to the performance hall.
6. The BMLL reserves the right to decline rental of the facility, rescind a rental contract, or require a cash deposit as prerequisite to rental.
7. The BMLL does not accept responsibility for loss or theft of articles belonging to User or any member of his party, or injury or accident to any said person on the grounds of or in the facility, and is absolved by User of all liability, which may result thereof.
8. Additional attendants, i.e. parking attendants, cleaning personnel, Police/Fire supervision, etc., may be required as a condition of approval, the cost of which shall be the User's responsibility.
9. Outdoor activities cease at 10:00 p.m. as required by local zoning laws and in consideration of our neighbors.
10. The telephone is to be used for emergency or local calls only. Any long distance expenses incurred during a function will be charged to the User.
11. Taping, mounting or displaying items on any painted surface is **not allowed**.
12. Any items/supplies brought into the facility or placed on the Center's property must be removed within 24 hours of the conclusion of the User's event. Items remaining after 24 hours may be disposed of as abandoned property.
13. The User agrees to no exceeding 75 parking spaces and/or 100 people which is the facility's capacity.

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*I hereby acknowledge that I have read and understand the above terms and conditions the information provided by myself is true and accurate the event sponsor agrees to indemnify and hold Bagaduce Music harmless against personal injury and property damage that occurs in connection with the event sponsor's use of the premises. Bagaduce Music strongly suggests that the sponsor group confirm suitable liability or homeowner's insurance is in place for such losses.*

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

*Bagaduce Music Approval:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*“Music Makes All the Difference”*